


<b>Career Cluster:</b> Business Management and Administration					<b>CTE Program:</b> Accounting Applications (8302100)			
<b>Career Cluster Pathway:</b> Operations Management					<b>Industry Certification:</b> QuickBooks Certified User (INTUIT001)			
	<b>16 CORE CURRICULUM CREDITS</b>					<b>8 ADDITIONAL CREDITS</b>		
	<b>ENGLISH</b> 4 credits	<b>MATH</b> 4 credits	<b>SCIENCE</b> 3 credits, 2 with lab	<b>SOCIAL STUDIES</b> 3 credits	<b>OTHER REQUIRED COURSES</b> FINE ARTS (1 credit) PHYSICAL EDUCATION (1 credit)	<b>CAREER AND TECHNICAL EDUCATION COURSES</b>	<b>RECOMMENDED ELECTIVES</b> (ALIGNED WITH COMMUNITY COLLEGE & STATE UNIVERSITY SYSTEM PROGRAMS)	
<b>HIGH SCHOOL</b>	<ul style="list-style-type: none"> <li>• Students are encouraged to use <a href="http://flchoices.org">flchoices.org</a> to explore careers and postsecondary options.</li> <li>• Students are also encouraged to participate in dual enrollment courses which may be used to satisfy high school graduation or Bright Futures Gold Seal Vocational Scholars course requirements.</li> <li>• One course within the 24 credit program must be an online course. Cumulative GPA of 2.0 on a 4.0 scale for 24 credit program</li> </ul>							
	<b>9<sup>th</sup></b>	English Language Arts (ELA) I	Algebra I or Higher	Earth & Space Science or Biology I		Physical Education (1 credit) (Not required for ACCEL Program)	Intro to IT	Foreign Language for SUS admission or other elective appropriate for student's career and education plan.
	<b>10<sup>th</sup></b>	English Language Arts (ELA) II	Geometry or Higher	Biology or Chemistry	World History		Accounting Applications 1	Foreign Language for SUS admission or other elective appropriate for student's career and education plan.
	<b>11<sup>th</sup></b>	English Language Arts (ELA) III	Algebra II or Higher	Chemistry or Physics or Physical Science	United States History	Practical Arts or Fine Arts course (1 credit)	Accounting Applications 2	Other elective course appropriate for student's career and education plan.
	<b>12<sup>th</sup></b>	English Language Arts (ELA) IV	Pre-Calculus or Other Math Course	Science Elective or Other Elective	Economics (.5cr) and United States Govt. (.5cr)		Accounting Applications 3	Other elective course appropriate for student's career and education plan.

<b>POSTSECONDARY</b>	Based on the Career Cluster of interest and identified career and technical education program, the following postsecondary options are available.		
	<b>TECHNICAL CENTER PROGRAM(S)</b>	<b>COMMUNITY COLLEGE PROGRAM(S)</b>	<b>UNIVERSITY PROGRAM(S)</b>
	<b><u>Robert Morgan Educational Center and Technical College</u></b> Accounting Operations (B070110)	<b><u>Miami Dade College</u></b> A.S. Accounting Technology (25022) A.S. Business Administration (25051)	<b><u>Florida International University</u></b> <b><u>Florida Memorial University</u></b> <b><u>St. Thomas University</u></b> Accounting Finance Business Administration
<b>CAREER</b>	<b>Sample Career Specialties (The Targeted Occupations List may be used to identify appropriate careers.)</b>		
	Bookkeeping, Accounting and Auditing Clerks, Computer User Support t Specialist	Bookkeeping, Accounting and Auditing Clerks, Financial Analysts, Human Resources Assistants, Exec. Payroll, Accountants and Auditors	CPA, Accountant, Auditor, Financial Analyst, Financial Manager
<b>CREDIT</b>	<b>Articulation and CTE Dual Enrollment Opportunities</b>		
	<b>Secondary to Technical Center (PSAV)</b> (Minimum # of clock hours awarded)	<b>Secondary to College Credit Certificate or Degree</b> (Minimum # of clock or credit hours awarded)	<b>PSAV/PSV to AAS or AS/BS/BAS</b> (Statewide and other local agreements may be included here)
	<b>Accounting Operations (B070110) 900 hours</b> Robert Morgan Educational Center and Technical College	<b><u>Miami Dade College Articulated Courses</u></b> A.S. Accounting Technology (25022) CGS 1060 Introduction to Microcomputers ACG 2001Principals of Accounting ACG 2001L Principals of Accounting Lab (8 credits)  <b><u>Miami Dade College Dual Enrollment Opportunities</u></b> ACO 040 Accounting Clerk ACO 041 Accounting Associate ACO 042 Accounting Assistant BRC 091 Accounting Applications 1 BRC 094 Financial Operations BRC 945 Financial Internship	<b>Statewide Articulation Agreement Industry Certification to AAS/AS Degree Program</b> QuickBooks Certified User (3 credits) <a href="http://www.fldoe.org/academics/career-adult-edu/career-technical-edu-agreements/industry-certification.stm">http://www.fldoe.org/academics/career-adult-edu/career-technical-edu-agreements/industry-certification.stm</a>    <b>Statewide Articulation Agreements - PSAV Program to AAS/AS Degree</b> AS Office Administration (6 credits) <a href="http://www.fldoe.org/academics/career-adult-edu/career-technical-edu-agreements/psav-to-aas-as-degree.stml">http://www.fldoe.org/academics/career-adult-edu/career-technical-edu-agreements/psav-to-aas-as-degree.stml</a>
<b>Career and Technical Student Association</b>			
<b>FBLA-PBL-BPA</b>			
<b>Internship/Work Experience Recommendations</b>			
Work, intern, volunteer or shadow at credit unions, school or district accounting offices, banks, accounting firms, loan institutions, tax offices			
Program of Study Graduation Requirements 2014-2015: <a href="#">Program of Study Graduation Requirements Checklist</a>			